

Jermyn Borough
Council Minutes
August 20, 2026

The Jermyn Borough Council met on Thursday, August 20, 2026, at 7:00 p.m. in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave, Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick, who led the Pledge of Allegiance.

On roll call, the following members were present: Bobbi Ann Davis, Frank Kulick, Jeff Morcom, Carl Tomaine, Kevin Napoli, Chris Cook. Also, Mayor Stacey Cook and Attorney Brendan Fitzgerald were present. Doug Bowman, Bob Chase, KBA, NEIC, Jim Perry, Joe Unis, and Stanley Hallowich were absent.

Meeting Minutes: J. Morcom made a motion to accept the minutes of 7/23/26 as presented, seconded by C. Cook. All in favor; motion carried.

Work Session Minutes: K. Napoli made a motion to accept the work session minutes of 8/13/26 as presented, seconded by C. Cook. All in favor; motion carried.

Treasurer's Report/Bills Payable: S. Lee read the treasurer's report:

Checking/Savings

American Rescue Plan Fund	91,621.83
Capital Reserve - DPW	1,325.74
Capital Reserve - Police	5,324.82
Crime Watch Fund	222.69
General Fund - Community	226,872.61
General Fund - FNB	3,757.03
Holiday Lights Fund	400.59
Investment - General Fund	1,199.05
Investment - Liquid Fuels	26,409.45
Investment - Paving Fund	1,211.39
Investment - Recycling	131.45
Investment - Refuse	189.04
Liquid Fuels - FNB	9,626.42
Petty Cash	194.00
Recreations Fund	20,649.32
Recycling - Community	10,141.26
Refuse Checking - FNB	271,325.94

Total Checking/Savings 670,602.63

Accounts Payable

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Long Term Debt	412,274.09

A motion was made to accept the treasurer's report and pay current bills by K. Napoli. Seconded by J. Morcom. All members in favor. Motion carried.

Ratified Bills Paid on 8/11/26 & 8/19/26: A motion was made to accept bills paid on 8/11/26 & 8/19/26 by B. Davis. Seconded by J. Morcom. All in favor; motion carried.

Correspondence: None

Secretary Report: S. Lee advised that more paperwork had come in for the MS4 permit regarding the violations that were reported. That paperwork was completed and sent back out; I will keep everyone informed of the next steps.

Public Comment: Devin Battenberg wanted to make sure there was an article in the paper recently regarding the data centers proposed in Archbald. He was curious if some of this new information or laws would allow Jermyrn Borough to take any action at this point. The Solicitor advised that, at this time, we do not, as a borough, but residents who would fall within the footage noted could take personal action to be involved. But he is watching it closely to make sure that, if an opportunity opens up, the council is made aware.

Mark Cordelli for Lackawanna County brought in more events that will be happening in the area that they are helping to sponsor, and the flyers for those events.

Professional Reports:

Mayor/Police: S. Cook advised that the police department the national crime information audit has been completed, and we passed with no issues or violations found.

She also wanted to propose a possible borough building refresh project that would involve the painting of the inner hallways and offices. She has spoken with an artist who is willing to paint some murals for us inside the building at no charge. She will also be looking into seeing if she could get the regular paint donated in hopes this project will not cost anything to complete. With council's approval, she would like to start looking into this more, and will advise if any items would not be covered and if there would be any cost that would need to be covered. Council approved the proposed project.

The next event they will be holding is the pizza in the park for the youth again to go over some of the new ordinances to make sure they are aware of the new laws and penalties. To be able to meet Frank and discuss what is involved and what it takes to be on council, there will be games and prizes for the kids. The next movie night will be September 12th in the park; the first one went over well, so we are hoping this one will as well.

Solicitor: B. Fitzgerald advised we have a meeting with DEP on September 2nd at 10 am at the borough building for the Rushbrook Creek project to go over everything to see what still needs to be completed and where we stand. Also, he wanted to provide an update on the information he had found regarding the flock cameras that was requested at the last meeting. So far, there is pending legislation by the State for penalizing the misuse of those. And more laws should be coming as well that he will keep looking into.

Fire chief: Absent

Tax collector: Absent

KBA: Absent

EMA: Absent

Code officer: S. Lee advised in Joe's absence that he was able to resolve the safety issue brought to us by the Fire Chief, and images provided by the resident and owner. Some of the other violators have been showing work being done. He did, however, submit his first citation the other day, and two more will possibly be sent out. He is pleased overall that most of the issues found were handled as easily as by just knocking at the door and requesting the issue be taken care of. We will be working together on doing the rental inspections.

F. Kulick advised that Joe has offered to be our Flood Plan Administrator. F. Kulick made a motion to appoint Joe Unis as Jermyn Borough's Flood Plan Administrator. Second by J. Morcom. All in favor; motion carried.

Committee Reports:

Safety: None

Finance: C. Cook just requested that the committee make sure they meet to go over any needs they will need for next year's budget.

Shade tree: None

Recreation: None

DPW: K. Napoli advised that Tony has requested to attend the PSTATS Public Works Expo in November, as there are a couple of classes he would like to attend. A motion was made to allow Tony Fuga to attend the PSTATS expo at a cost of \$175.00 by K. Napoli. Second by B. Davis. All in favor; motion carried.

Norlack: None

Follow-up to June meeting items

Signs for mayor name change: S. Le advised that the signs are being made, as they sent over another request the previous week for the final design confirmation.

Rails and trails contact: C. Cook advised he has not yet been able to get ahold of anyone to discuss the safety issue and to see if we can get this issue resolved.

Tree removal and trimming: S. Lee advised that Tony is still trying to meet up with Woodchuck to get the quote.

DPW building ceiling bids: F. Kulick advised that we are not able to use the American Rescue Plan funds to cover the cost. So it is suggested we look into getting quotes for loan rates to get this project done before winter.

Curb repair Garfield/Cleveland: S. Lee advised this has been completed.

E-Bike ordinance: A motion was made to pass Ordinance 11-2026, amending the code of the Borough of Jermyn by adding a new chapter regulating recreational motorized vehicles and electric bicycles; prohibiting their operation on certain public and private property and on borough park trails and recreation areas; establishing requirements for permitted uses; providing for enforcement; and prescribing penalties for violations by J. Morcom. Seconded by C. Tomaine. All in favor; motion carried.

Quality of life ordinance: A motion was made to pass Ordinance 12-2026, establishing standards for the maintenance of property; regulating the accumulation and disposal of litter, rubbish, garbage, and solid waste; regulating nuisance, junked, and abandoned motor vehicles; regulating weeds and vegetation; requiring the removal of snow and ice; providing for enforcement, abatement, violation tickets, fines, penalties, liens, and appeals; and providing for severability, repeal of conflicting ordinances, and an effective date by C. Cook. Seconded by B. Davis. All in favor; motion carried.

Police Pension Plan: A motion was made to pass Resolution 13-2026, updating the police Pension Joinder Agreement by K. Napoli, seconded by J. Morcom. All in favor; motion carried.

LSA Monroe grant vehicle resolution: A motion was made to pass Resolution 14-2026, a resolution of the governing board of the Borough of Jermyn, Lackawanna County, Pennsylvania, hereby authorizing the submission of a DED Monroe County Local Share Account grant application for the Jermyn Borough municipal vehicle and communications acquisitions by C. Tomaine, seconded by J. Morcom. All in favor; motion carried.

Hazard mitigation plan resolution: A motion was made to pass Resolution 15-2026 for the Lackawanna County 2026 Hazard Vulnerability Assessment and Mitigation Plan update by F. Kulick, seconded by K. Napoli. All in favor; motion carried.

Police car financing: A motion was made to accept the 5-year lease agreement for the 2026 Police SUV at a monthly rate of \$1598.00 by F. Kulick, seconded by C. Cook. All in favor; motion carried.

Planning Commission & Zoning Hearing Board vacancies: F. Kulick is requesting to reach out to anyone you know who lives in the borough to see if we can get anyone to volunteer for the open seats.

New Business: None

Executive Session: Council convened into executive session at 8:110 pm to discuss litigation matters. Council reconvened from executive session at 8:27 pm.

Adjournment: A motion was made to adjourn by J. Morcom. Seconded by C. Cook. All members in favor. The meeting adjourned at 8:27 pm.



Respectfully submitted,

Shannon Lee, Secretary/ Treasurer